

Adult Social Care Scrutiny Committee: Work programme at a glance

UPDATED: June 2009

Please note that this list is correct at the time of writing but may be subject to change. The order in which items are listed does not necessarily reflect the order they will appear on the final agenda for the meeting.

Standing Items

| Issue | Objectives and summary |
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| Announcements | Update, for information, on any matter of significant public or member concern listed not on the agenda elsewhere. |
| Cabinet Forward Plan | Opportunity for members to identify and highlight relevant issues from the Plan for scrutiny to consider. Members can: <ul style="list-style-type: none"> - request that a briefing paper on an issue be sent to committee members - request an item on a future scrutiny committee agenda to address specific questions/issues raised |
| Putting People First (PPF) | PPF is a key area of work for ASC over the forthcoming year. Reports to the committee will focus on: <ul style="list-style-type: none"> - progress of the Assessment and Care Management Strategy Programme - the PPF risk log, highlighting risks to service users and financial impact on the department - benefits and the outcomes for service users - the impact of PPF on take up of the department's Directly Provided Services (DPS) |
| Quarterly Performance Monitoring reports against the Council Plan | Exception report providing a summary on the performance targets relating to the ASC department which are not currently on target. Opportunity for members to: <ul style="list-style-type: none"> - question and challenge action being taken to bring the target back on track - request a more detailed report on the issue - consider carrying out a scrutiny review on the issue |

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| Health Overview and Scrutiny (HOSC) Update | Verbal update on the current and future work of the HOSC |
| Local Involvement Network (LINK) Update | Verbal update from the LINK co-opted member on the current and future work of the LINK |
| Committee work programme | Opportunity for members to: <ul style="list-style-type: none">- consider the items programmed in for future meetings- highlight any additional issues they wish to add to the programme |

| Issue | Objectives and summary | People providing evidence |
|---|--|--|
| Thursday 2nd July 2009 | | |
| Standing items | | |
| Carers services | <p>The Commissioning Strategy for Carers is in the process of being refreshed. Feedback on the current strategy is being gathered from carers via a survey and meetings with hard to reach groups. This information will be used to inform the improvements needed to the strategy.</p> <p>The Committee will focus on how the current strategy has helped improve the services provided to carers and what improvements can be made to the updated strategy.</p> <p>Opportunity to involve Care for the Carers and Crossroads in discussions at the meeting</p> | <p>Barry Atkins, Head of Strategic Commissioning</p> <p>Debbie Charman, Strategic Commissioning Manager - Carers</p> |
| Putting People First - Access and Self Directed Support | <p>One of the work streams within the PPF programme is Access and Self Directed Support, which focuses on the individuals' experiences when dealing with Adult Social Care. The team working in this area will look to make improvements to the way in which people will initially access social care and the pathway that they will take through the service towards accessing self directed support.</p> <p>The committee will focus on the aims of this work stream, the targets for completing the different elements of work and the expected outcomes that will be achieved.</p> | <p>Kay Reeve, PPF Workstream Manager, Access & Self Directed Support</p> |
| Agewell Project | <p>Update report on the progress of the project to build four new residential buildings in Hastings, Ringmer, Uckfield and Westfield. Each building will accommodate around 44 – 48 residents and will support a range of specialist residential, residential with nursing care, respite and day services.</p> <p>The committee will focus on how the project is progressing.</p> | |
| Thursday 17th September 2009 | | |
| Standing items (except for quarter monitoring item) | | |
| Reconciling policy and Resources (RPR) | <p>Opportunity for members to consider and comment on the policy steers, identified strategic risks, performance issues and financial planning</p> <p>Scrutiny plays a key part in the RPR process by considering and providing feedback to Cabinet throughout the budget setting process.</p> | |

| Issue | Objectives and summary | People providing evidence |
|---|---|----------------------------------|
| Stakeholder participation | Update report on the stakeholder participation carried out with local residents and staff over the last year regarding RPR and other key service development areas. Report to highlight how comments at the events have been taken forward by the department, as well as the feedback on how the process can be improved in the future | |
| Residential provision for older people with a learning disability | Once the timetable for the development of a new residential service for older people with a learning disability has been agreed the committee will have an opportunity to consider how it wishes to monitor and assess the work (requested by DPS board in October 2007) | |
| Thursday 19th November 2009 | | |
| Standing items | | |
| Scrutiny review of integrated community equipment services | Final report from the Review Board on integrated community equipment services | Review Board |
| Supporting People Commissioning Project | Initial report presented to the Committee in September 2008 on the re-commissioning of services. Services are moving to a more generic housing related support service which will be implemented in three phases. Update report to the committee on the progress of these changes. | |
| Putting People First - Resource Allocation System | As part of the Putting People First agenda a new system of allocating resources is being introduced. The system will use the 'scores' from the Self Assessment Questionnaires to allocate funding to clients. The system needs to ensure that it correctly allocates funding to meet the needs of all those clients who require a service, whilst ensuring spending remains within budget. Opportunity for the committee to scrutinise the development of this system. 'In Control' video to be used to aid discussion | |
| December 2009 - RPR Board | | |
| Reconciling policy and Resources (RPR) | Opportunity for members to comment on the proposed savings in the department and to consider whether these are in line with the policy steers. Scrutiny plays a key part in the RPR process and considers and provides feedback to Cabinet throughout the budget setting process. | |

| March 2010 | | |
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| Standing items | | |
| Reconciling policy and Resources | Opportunity for members to consider the action taken by the department in response to scrutiny comments earlier in the process. Also provides an opportunity for members to highlight ways of improving scrutiny involvement in the process in the future | |
| Scrutiny review of employment opportunities for people with learning disabilities | Six month update report on how the recommendations outlined in the scrutiny review have been taken forward by the department. The report will provide evidence on the impact that the recommendations have had on service users | |
| Directly Provided Services (DPS) | Update report on the progress that has been made in carrying out the recommendations following the series of DPS reviews carried out by the department between 2007 -2009 | Mark Stainton, Assistant Director, Adult Social Care, Operations |
| June 2010 | | |
| Standing items | | |
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Acronyms Glossary

ASC – Adult Social Care
DPS – Directly Provided Services
PPF – Putting People First
HOOSC – Health Overview and Scrutiny Committee
LINK – Local Involvement Network
RPR - Reconciling Policy and Resources

Distribution list:

Committee members
Keith Hinkley
Bev Hone
Rita Stebbings
Mark Stainton
Sam Williams
LINK – Elizabeth Mackie
Kirstie Battrick
Angela Reid

Adult Social Care Scrutiny Committee: progress review

UPDATED: June 2009

| Scrutiny Reviews | | |
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| Issue | Progress Summary | Action |
| Directly Provided Services | <p>The Scrutiny Committee Reconciling Policy and Resources Board held on 18 December 2006 decided to hold review boards to consider and provide comments on all the recommendations from the reviews of Directly Provided Services prior to them being presented Cabinet. Prior to each of these meetings the committee visited those establishments being reviewed so that they were fully aware of all the issues relevant to that particular building/service.</p> <p><u>2007 DPS boards</u></p> <p>26th January – Thornwood Intermediate Care Services</p> <p>3rd July – Older People services – Homefield Place, Milton Court, Grangemead, Ridgewood Rise</p> <p>11th October – Older People services - Hookstead, Gilda Crescent and William Daly Centre. Adult Learning Disability services – group homes</p> <p><u>2008 DPS boards</u></p> <p>30th April - Older People “Stand-Alone” Day Centres - Moreton Centre, Charter Centre, Isabel Blackman Centre and Phoenix Centre</p> <p>7th July – Adult Learning Disability – day services</p> <p>24th July – Older People residential services - St Anthony's and Firwood</p> <p>11th December - Older People home care and Adult Learning Disability – respite (Sandbanks & Greenwood)</p> <p><u>2009 DPS boards</u></p> <p>22nd January - Adult Learning Disability community support</p> | Further update report – March 2010 |

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| | <p><u>Update reports to committee</u></p> <p>13th September 2007 – Thornwood Intermediate Care Services</p> <p>15th November 2007 – Ridgewood Rise</p> <p>11th September 2008 – Grangemead</p> <p>26th March 2009 – update on work towards completing actions from all DPS reviews</p> | |
| Employment opportunities for people with learning disabilities | <p>National strategies, such as Putting People First, and the current DPS review of Adult Learning Disabilities Day Services identify the need to develop better employment opportunities for adults with a learning disability.</p> <p>The review focussed on liaising with local employers to find out about current work opportunities for adults with a learning disability and discussing the barriers employers face when wishing to take up work opportunities.</p> <p>Membership - Councillors Forster, Tunwell and Webb</p> <p>Key recommendations from the review, which was reported to the committee in March 2009, included:</p> <ul style="list-style-type: none"> • Develop, in partnership with local colleges and adults with LD, a promotional video illustrating the positive impact that employment opportunities can have for adults with LD • Using a variety of avenues available to increase the numbers of adults with LD supported to gain employment • Increase the number to adults with LD who are employed by ESCC | Monitoring reports due November 2009 and June 2010 |
| Integrated Community Equipment Services (ICES) | <p>Review board set up to scrutinise how the department is accessing community equipment in the future. The current contract with the Nottingham Rehabilitation Service (NRS) has been extended for up to 2 years (final end date 2011) and the department will then move to a retail model for providing simple aids to daily living. A Sensory Equipment Pilot Project is being developed with the aim of establishing the procedures and processes needed to develop a retail model.</p> <p>Membership: Councillors Taylor, Tidy and Woodall and Janet Colvert</p> | Final report to committee due November 2009 |
| Preventative Services | <p>The review board considered the impact that the current level of provision of preventative services supporting older people in their own homes is having in preventing or delaying the need for more intensive intervention.</p> <p>Membership – Councillors Tidy, Forster, Woodall, Healy and O'Keefe (Cllrs Healy and O'Keefe represented HOSC on the board)</p> <p>Key recommendations from the review, which was reported to the committee in September 2007, included:</p> | Review and monitoring of action plan completed |

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| | <ul style="list-style-type: none"> • monitoring outcomes of current preventative services (Telecare project and POPP schemes) to assess effectiveness in preventing the use of intensive services and the general impact they have for older people's well being • Governance and accountability arrangements laid down in the Joint Commissioning Strategy for Older People to be monitored to ensure agreed ways of working are being adhered to • Work with health partners and voluntary sector to improve ways of disseminating information with regard to targeted and universal preventative services available in the county <p>Monitoring:</p> <p>March 2008 – report highlighted positive impact that preventative services such as the Telecare project and POPP schemes had had on key performance measures</p> <p>June 2008 – Well being handbook – Forward from 50 – developed and due for launch. Provides practical advice on a range of subjects and highlights preventative measures that people can take to ensure the wellbeing into later life</p> <p>March 2009 – prevention forms a key part of the Putting People First Concordat and will be taken forward by ASC within this framework</p> | |
| Self Assessment Questionnaires | <p>As a key tool in implementing Individual/Personal Budgets, these questionnaires need to be user-focussed and easy enough for potential clients to complete, whilst also capturing the key information that the department needs to know to assess a person's needs. The responses to the questionnaires are translated into scores/bandings which in turn translate into how much money someone is entitled to.</p> <p>Opportunity for the board to be involved in the early stages of the development of these questionnaires prior to them being rolled out by the department.</p> | Review to be completed in the 2009/10 Council year |
| Review of the provision of information to services users and staff within East Sussex Health and Social Care Services | <p>This is a joint external project, covering both ASC and the PCTs. Phase one will be consider methods currently used to provide the public with information, how successful these are in reaching different sectors of the public and what we can learn from models elsewhere.</p> <p>Following phase one of the project there would be an opportunity for the board to consider the initial findings and make recommendations prior to the next phase of the project being carried out</p> | Review to be completed in the 2009/10 Council year |

| Committee items | | |
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| Carers services | <p>The Commissioning Strategy for Carers is in the process of being refreshed. Feedback on the current strategy is being gathered from carers via a survey and meetings with hard to reach groups. This information will be used to inform the improvements needed to the strategy.</p> <p>The Committee will focus on how the current strategy has helped improve the services provided to carers and what improvements can be made to the updated strategy.</p> <p>Opportunity to involve Care for the Carers and Crossroads in discussions at the meeting</p> | |
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| <p>Putting People First (PPF)</p> | <p>Initial reports to the committee in 2008 outlined the key vision of PPF, the programme in ASC for taking this work forward and the outcomes from a national individual budget pilot programme. The committee requested that future reports focus on:</p> <ul style="list-style-type: none"> • progress of the Assessment and Care Management Strategy Programme • the PPF risk log, highlighting risks to service users and financial impact on the department • benefits and the outcomes for service users • the impact of PPF on take up of DPS services <p>The PPF Concordat outlines a vision for a single community based support system focussed on the health and wellbeing of the local population, with the citizen at the centre. The key changes for ASC will be:</p> <ul style="list-style-type: none"> • ASC takes lead responsibility for helping people plan and arrange social care services, irrespective of their eligibility for public funding • Self assessment and self directed support become routine and mainstream • People eligible for publicly funded services have direct control over the budget to purchase their services as they see fit <p>A shift in the emphasis from urgent and emergency interventions to prevention and promoting independence.</p> | <p>Series of reports to Committee as and when appropriate</p> |
| <p>Resource Allocation System</p> | <p>As part of the Putting People First agenda a new system of allocating resources is being introduced. The system will use the 'scores' from the Self Assessment Questionnaires to allocate funding to clients. The system needs to ensure that it correctly allocates funding to meet the needs of all those clients who require a service, whilst ensuring spending remains within budget.</p> | <p>November 2009</p> |
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